



## STSC. SUSTAINABLE TEXTILE SUPPLY CHAIN

### PURCHASE ORDER FORM / REQUEST / QUOTE

THIS FORM IS USED FOR ALL COMMUNICATION REGARDING YOUR ENQUIRY THAT ALSO FORMS THE INFORMATION FOR A QUOTE AND THEN INVOICE

<b>DATE</b>	<b>PURCHASE ORDER REQUEST</b>	STSC-POR-00: _____ (office copy)
	<b>Name.</b> <b>Company Name.</b> <b>Address.</b> <b>Contact Number.</b> <b>Email.</b> <b>Website</b>	Please fill in these contact details

#### NOTES YOU MAY NEED TO ADDRESS

If ordering Sample Books along with fabrics then List the SAMPLE BOOK/S you would like to order	If ordering only Production Samples, list – minimums range from 3 to 15 depending on fabric	Write how many metres you will possibly be ordering in your first production run. Does this match the listed MOQs?	Will you be wanting any of the following: <ul style="list-style-type: none"> <li>- Digital printing</li> <li>- Dyeing</li> <li>- CMT</li> </ul> Write any other notes to help understand your requirements
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TEXTILE	SAMPLE #	DESCRIPTION	MOQ FOR THIS ORDER	RATE aud\$ If known	ESTIMATE OR CONFIRMATION OF FINAL MOQ ORDER QUANTITY	NOTES/ SUB TOTAL

ADDITIONAL NOTES:

ALISON JOSE.  
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